

## **CAMERON GLEN/PARK CLUBHOUSE RULES**

As of January 1, 2011

### Making Reservations:

1. Please contact the Clubhouse Chairperson responsible for reservations. State the purpose of the function, the date requested, and the number of expected attendees. Reservations for rental of the clubhouse at CP/CG are not confirmed until the homeowner delivers to the Board Designee the \$250.00 deposit accompanied by the signed Clubhouse Reservation Agreement.
2. Only the clubhouse may be reserved. The pool area may not be reserved for private parties, but may be used in conjunction with the clubhouse reservation.
3. Reservation fees are \$100.00 (Fri./Sat./Sun.) \$75.00 (Mon-Thurs.) \$125.00 (Holidays)
4. Make checks (deposit and rental) payable to the Cameron Glen Homeowners Association or CGHOA.
5. The clubhouse keys will be given to the homeowner on or a day prior to the date of the reservation. Arrangements should be made with the board designee.

### During the Event:

1. Unlock all 3 doors to exits (for emergency exits).
2. Under NO circumstance should anything be hung from the fire sprinkler heads in the ceiling.
3. Please feel free to use ceiling fans and dimmer lights.
4. 2 decoration hooks have been provided for your convenience. Under NO circumstances are they to be removed or modified. You will be responsible for damage from any other decorations.
5. Music for private parties may be played at a reasonable volume inside the clubhouse or in the pool area so as to not disturb other homeowners.
6. Smoking is prohibited inside the Clubhouse and inside the Pool Area.
7. No wet bathing suits, towels or garments on the fabric/upholstered furniture.
8. There is absolutely NO admittance to the upstairs storage area for any reason
9. If pool is used during Event, all posted Pool Rules must be obeyed.

### After the Event:

1. A board designee will inspect the clubhouse for cleanliness and damage. The deposit check will be returned if there are no obvious problems. If, as a result of the homeowner's reservation, any portion of the clubhouse or the common areas that are used during the Event are destroyed, not clean, or is not adequately cleaned, a repair or cleaning service will be employed and the expense thereof deducted from the deposit. Cleaning supplies are provided under the kitchen sink and in the double-door closet. A Cleaning Requirement List is located on the refrigerator door.
2. Clean up must be completed when the Event is over. If your party runs into the late evening you must have the area cleaned before the pool opens the following morning or 8:00 AM.
3. Any repairs for any damage will also be deducted from the deposit. If the expenses of cleaning or damage repairs exceed the deposit amount, the homeowner renting the clubhouse will be responsible for payment of the additional amount within ten (10) days of the Association presenting to the homeowner a written explanation of expenses. If the homeowner responsible for renting the clubhouse fails to pay the additional costs within the ten (10) days, the additional costs will be considered as an assessment on their property.
4. Relock all exit doors.